



TENDER No. 01/CQTC-EP LAB (NDP)/2024-25/NIE

**PROFICIENCY TEST, IEC/ISO STANDARDS, MISC. COMPONENTS, PARTS AND ACCESSORIES
FOR CQTC-EP LAB UNDER PROPOSAL "QUALITY ASSURANCE AND INTER-LABORATORY"**

Published Date: June 05, 2025

Tender Submission Date: June 20, 2025 at 11:00 AM

Opening of Tender: June 20, 2025 at 11:30 AM



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SECTIONS OF ROCUREMENT

1. **Section I: Invitation to Bids**
2. **Section II: Instructions to Bidders (ITBs)**
This section provides information to help bidders to prepare their bids. Information is also provided on the submission, opening, and evaluation of proposals and on the award of contracts. This section contains provisions that to be used without modifications.
3. **Section III: Bid Data Sheet (BDS)**
4. **Section IV: Eligible Countries**
5. **Section V: Technical Specifications and Schedule of Requirements**
6. **Section VI: Forms – Bid**
7. **Section VII: General Conditions of Contract (GCC)**
8. **Section VIII: Special Conditions of Contract (SCC)**
9. **Section IX: Award of Contract on Judicial Paper**
10. **Section X: Performance Guarantee**
11. **Section XI: Integrity Pact**



Section – I
INVITATION TO BIDDERS

**National Institute of Electronics
Islamabad**



Tender No. 01/ CQTC-EP (NDP)/ 2024-25/NIE

for

**Proficiency Test, IEC/ISO Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab under
proposal Quality Assurance and Inter-Laboratory**

Invitation to Bids

Dated: June 05, 2025

1. This Invitation to Bids follows the Procurement Notice (PN) of Procurement Advertisement (PA) Tender No. 01/CQTC-EP LAB (NDP) /2024-25/NIE for the subject procurement which appeared on PPRA website via Tender No. TS563899E dated 04-06-2025 and NIE website.
2. National Institute of Electronics (NIE) has reserved the funds for the procurement planned during the financial year 2024-2025. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the contract No. 01/CQTC-EP LAB (NDP)/2024-25/NIE.
3. The National Institute of Electronics, Islamabad now invites sealed bids from eligible suppliers for Supply of Proficiency Test, IEC Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab
4. The bidding shall be in line with the single stage one envelope procedures of the Public Procurement Rules 2004 and any Regulations, Regularity Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time), and is to all potential bidders.
5. All bids must be accompanied by a Bid Security in an acceptable form (pay order/ bank draft/ demand draft), cost of which mentioned in the instructions to bidders (Earnest Money).
6. The original bid along with relevant copies properly filled in, and enclosed in sealed envelopes must be delivered to the address National Institute of Electronics, Plot No. 17, Sector H-9, Room No. E-14, 2nd Floor, Main Building, Islamabad at or before **June 20, 2025** at 11.00 AM. The Technical and Financial bids will be opened promptly thereafter in public and in the presence of bidder's representative who choose to attend in the opening at the given address at 11:30 AM.

Deputy Director
National Institute of Electronics
Islamabad
Phone: 051-9265009-13 (Ext: 217)



SECTION II - INSTRUCTIONS TO BIDDERS

Scope of Proposal

National Institute of Electronics, Islamabad as indicated in the **Bid Data Sheet** (BDS) invites bids for the **Proficiency Test, IEC/ISO Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab under proposal "Quality Assurance and Inter-Laboratory" for Technical/ Financial proposals & schedule of Requirements**. Bidders will be expected to deliver and complete obligations of the requirement up to its commissioning within the specified period and time line(s) as stated in the bidding documents.

Source of Funds

Federal Government, National Institute of Electronics (NIE) under Ministry of Science & Technology, Islamabad. The payment will be made in Pak Rupees out of Non-Development "Research& Development) funds during current financial year

Eligibility Criteria of Bidders

- ✓ Bidder may be natural person, company or firm or public or semi-public agency of Pakistan or any foreign country, or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture, consortium, or association.
- ✓ The invitation for Bids is open to all prospective supplier, manufacturers or authorized agents/dealers subject to any provisions of incorporation or licensing by the respective national incorporating agency or statutory body established for that particular trade or business.
- ✓ Foreign Bidders must be locally registered with the appropriate national incorporating body or the statutory body, before participating in the national/international competitive tendering with the exception of such procurement made by the foreign missions of Pakistan. For such purpose the bidder must have to initiate the registration process before the bid submission and the necessary evidence shall be submitted to the procuring agency along with their bid, however, the final award will be subject to the complete registration process subject to following conditions:-
 1. Registered with FBR.
 2. Valid NTN and Registration number.
 3. Authorization certificate from principal abroad.
 4. Certificate of name in ATL List of FBR.

Ineligibility of firms

A bidder/ company will be ineligible, if

- ✓ he is declared bankrupt or, in the case of company or firm, insolvent;
- ✓ payments in favor of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;
- ✓ legal proceedings are instituted against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;
- ✓ the Bidder is convicted, by a final judgment, of any offence involving professional conduct;



- ✓ the Bidder is blacklisted and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of bid securing declaration.
- ✓ The firm, supplier and contractor is blacklisted or debarred by a foreign country, international organization, or other foreign institutions for the period defined by them.

Eligible goods and related services

- ✓ To confirm eligibility, bidders must complete the country of origin declarations in the Form of Bid. If specified in the Bid Data Sheet (BDS), bidders must also provide proof of authorization from the manufacturer to supply the goods in Pakistan or, for procurement by Pakistani Missions abroad, in the respective country because The term “origin” refers to the location where goods are mined, grown, cultivated, manufactured, or processed into a substantially different product with distinct characteristics, or the place from which related services are supplied. The supplier’s nationality does not determine the origin of the goods.
- ✓ All goods and related services supplied under the contract must originate from eligible source countries, and expenditures will be limited to such goods and services. Ineligible countries are already outlined in titled “Eligible Countries.”

One Bid Per Bid

- ✓ Each bidder may submit only one bid, either individually or as part of a joint venture.
- ✓ A bidder cannot act as a subcontractor while also submitting a bid individually or as part of a joint venture.
- ✓ A person or firm cannot serve as a subcontractor for more than one bidder in the same process.

Cost of Bid

- ✓ The Bidder shall bear all costs incurred in the preparation and submission of its Bid. Under no circumstances shall the Procuring Agency be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

Tendering Procedure:

Procurement Procedure: Single Stage One Envelope Procedure

Submission of Proposals

- ✓ Proposals to be quoted in Pak Rupees on (FOR) free home delivery basis.
- ✓ E-PADS and NIE tender number must be specified on the left corner of the proposal envelope (Technical and Financial).
- ✓ Firms registered with PPRA at E-PEADS and meeting “**Eligibility Criteria of Bidders**” are authorized to participate in the tender.
- ✓ Bidders should have proper office/ presence in any one major city of Pakistan i.e. Islamabad, Lahore and Karachi etc with documentation proof.
- ✓ Soft copy of proposals shall be submitted at E-PEADS platform and manual copy of the same shall be submitted on the letterhead of the firm to NIE with all required necessary documentation.



- ✓ The equipment offer by the firms should be supported with necessary literature/ catalogue indicating specifications, make, model, country of origin with allied tools etc. with estimated delivery date.
- ✓ Non-Blacklist Affidavit/ Certificate on judicial paper confirming that bidder has never been blacklisted by any government organization.
- ✓ The offered solution must be of latest version and covered under normal warranty/guarantee with necessary back-up support.

Rates Validity

- ✓ The quoted rates must remain valid for a minimum of **60 days** from the tender opening date.

Earnest Money

- ✓ Firms wishing to participate in the tender are required to submit 2% Earnest Money (E/M) of the estimated prices along with the Technical Proposal. This must be in the form of a crossed bank draft or pay order made payable to the Director General, NIE, as per the following details:
 - a. Rs. 15,000/- for Proficiency Tests
 - b. Rs. 18,680/- for ISO/IEC Standards
 - c. Rs. 1,470/- for Misc. Electrical Items/ Accessories
 - d. Rs. 4,260/- Cables (Part A+B)

Clarifications of proposals

- ✓ Bidders may contact the following officers, in case any query/ question or clarification about requirement prior to “05” days of opening of proposals:-

Name: Miss Fouzia Ashfaq, Principal Technician
Phone: No. 051-9265009-13 (Ext: 120)

Name: Abdullah Tariq, Research Officer
Phone No. 051-9265009-13 (Ext: 128)

Visiting Hours

- ✓ Bidders can visit the sight/location from 10:00 AM to 4:00 PM (Monday to Friday) prior to “02” days of submission of proposals.

Technical & Financial Evaluation

- ✓ Bids of the firms will be evaluated on the basis of “**Eligibility Criteria of Bidders**” and criteria mentioned in “**Submission of Proposals**” and item wise quality of items offered by the firm.

Performance Guarantee

- ✓ Earnest Money of the successful bidders will be refunded after provision/submission of 5% performance/ bank guarantee of the order value whatsoever as per format mentioned in Bid Data Sheet.



General Terms & Conditions

- ✓ Conditional or ambiguous bids will not be entertained.
- ✓ The quantity of items in the order may be increased or decreased.
- ✓ No advance payment will be made.
- ✓ Payment will be made upon submission of the prescribed bill in duplicate after satisfactory completion of the supply order and its acceptance by NIE. Bills presented on the firm's letterhead will not be accepted.
- ✓ As per government policy, payment is subject to the firm's registration in the **Active Taxpayer List (ATL)** of the FBR. Payment will be withheld until the firm's name appears in the ATL.
- ✓ Applicable **Income Tax and Sales Tax** will be deducted at source as per government rules.
- ✓ Late submissions of tenders will not be considered.
- ✓ The **Director General, NIE** reserves the right to accept or reject any or all tenders, in part or whole, or to modify the quantities as per **PPRA Rules**.



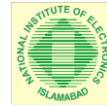
SECTION-III BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITBs). Whenever there is a conflict, the provisions herein shall prevail over those in ITBs.

S. #	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction	
1.	Name of Procuring Agency: National Institute of Electronics, Plot No. 17, H-9, Islamabad The subject of procurement is: Proficiency Test, IEC/ ISO Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab under proposal "Quality Assurance and Inter-Laboratory" Period for delivery of goods: [20-06-2025] Commencement date for completion of contract: [20 days] after signing the contract.
2	Financial year for the operations of the Procuring Agency: [2024-25] Name of Project: Non-Development funds under proposal "Quality Assurance and Inter-Laboratory" . Name of financing institution: [Federal Government] Name and identification number of the Contract: Tender No. 01/CQTC-EP LAB (NDP)/2024-25/NIE]
3.	Ineligible countries are [India & Israel]
4.	Demonstration by manufacturer: [not required]
B. Bidding Documents	
5.	The number of documents to be completed and returned is only original copy
6.	The address for clarification of Bidding Documents is National Institute of Electronics, Plot No. 17, H-9, Islamabad]
7.	Pre-bid meeting will not held

Preparation of Bids

8.	The Language of all correspondences and documents related to the Bid is English
9	Make, model and origin of the offered country must be clearly mentioned in Technical and Financial proposals
10.	Characteristics and specifications of offered equipment/ items shall be same or up-graded as mentioned in the form of bid



11.	All necessary and required documents must be attached with original Technical Proposal for evaluation and qualification for opening of Financial Proposals.
12.	The price of the quoted items will be in Pak Rupees inclusive of all taxes and will not change up to payment
13.	Price Validity must be mentioned in the Technical as well as Financial Proposals
14.	Delivery period or Completion time line must be written down in Technical and Financial Proposals.
15.	Back up support of offered equipment/ items must be as per NIE requirement and be incorporated in Technical and Financial proposals.
16.	Authorization letter by the firm who will interact with NIE for execution of contract with complete information such as Name, designation, Mobile number etc.
17.	Amount of bid security in shape of pay orders, bank draft as mentioned in ITB with complete particulars.
18.	Original Technical and Financial Proposal

Submission of Bids

19	Bid shall be submitted at National Institute of Electronics, Plot No. 17, H-9, Room No. E-14, 2nd Floor, Main Building, Islamabad
20	The deadline for Bid submission is Day : Friday Date: June 20, 2025 Time: 11:00 AM

Opening and Evaluation of Bids

21	The Bid opening shall take place at: National Institute of Electronics, Plot No. 17, H-9, Room NO. E-14, 2nd Floor, Main Building, Islamabad Day : Friday Date: June 20, 2025 Time: 11:30 AM
22	Evaluation Techniques Least Cost Based Selection (LCBS) After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered highest ranked bid.



Award of Contract

23	Ordered quantity can be decreased or increased considering the budgetary position in current financial year.
24	Performance guaranty will be 5 % of the amount of the contract and that will be in form of bank guarantee
25	Arbitrator will be the Director General, NIE

Review of Procurement Decision

26	Bidder can challenge the decision of award of contract within “07” days after the day of announcement of award of contract with grievances on following address:- Director General National Institute of Electronics Plot No. 17, H-9, Islamabad and copy to PPRA on following address: Grievance Redressal Appellate Committee, Public Procurement Regulatory Authority 1st Floor, G-5/2, Islamabad, Pakistan Tel: +92-51-9202254
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SECTION-IV - ELIGIBLE COUNTRIES

- ✓ All the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.
- ✓ Following countries are ineligible to participate in the procurement process:
 1. India
 2. Israel
- ✓ Ministry of Interior, Government of Pakistan has notified List of Business Friendly Countries (BVL), information can be accessed through following link:
- ✓ <http://www.dgip.gov.pk/Files/Visa%20Categories.aspx#L>



SECTION-V – TECHNICAL SPECIFICATION AND QUANTITIES OF SUPPLY OF PROFICIENCY TEST, IEC STANDARDS, MISC. COMPONENTS, PARTS AND ACCESSORIES FOR CQTC-EP LABTO BE PROCURED

S. #	Description	Qty
Proficiency Test		
1	Electric Strength Proficiency testing sample as per ISO/IEC 17025:2017 accredited testing scope of CQTC-EP laboratory. Proficiency testing sample must be provided in accordance with ISO/IEC 17025:2017 standards (Electric Strength) <20mA Make: IFM QS or any equivalent ISO/IEC 17043 accredited proficiency testing provider. Manufacturer Part No. e-43-2-OD	01 No.
Standards		
a	International Standards ISO/IEC 17043:2023 (Latest Version) conformity assessment general requirements for the competence of proficiency testing providers.	01 No.
b	International Standards ISO 13528:2022 (Latest Version) statistical methods for use in proficiency testing.	01 No.
c	International Standards IEC 60335-2-80:2024 (Latest Version) house hold and similar electrical appliances. (Particular require for Fans.)	01 No.
d	International Standards IEC 60598-1:2024 (Latest Version) luminaries. Part 1: General requirements and tests.	01 No.
e	International Standards IEC 61196-1-103:2015 (Latest Version) applies to coaxial communications for capacitance	01 No.
f	International Standards IEC 61196-1-105:2024 (Latest Version) Test for with stand voltage of cable dielectric.	01 No.
g	International Standards IEC 61196-1-106:2008 (Latest Version) Test for with stand voltage of stealth.	01 No.
h	International standards IEC 61196-1-104:2015 (Latest Version) applies to coaxial communications test for capacitance stability	01 No.
i	International Standard IEC 60669-1: 2017 (Latest Version) for house hold switches	01 No.
j	International Standard IEC 60884-1: 2022(Latest Version) Plug & Socket General Requirement	01 No.
k	International Standard IEC 60884-3-1: 2021(Latest Version) Particular requirement for Socket out let incorporating USB power supply	01 No.
l	International Standard IEC 60669-2-4: 2024 (Latest Version) particular requirement for isolating switch	01 No.
m	International Standard IEC 60227-1: 2024 (Latest Version) PVC Cable, General Requirement	01 No.
Misc. Electrical Items/ Accessories		
1	Cable 4 / core , 6mm Make: Pakistan cables or equivalent	30 Meter
2	Thimble 6mm Make: Any Reputed manufacturer	18 Nos.



3	Cable Tie 6 inch Make: Any Reputed manufacturer	01 PKT
4	PVC Tape – ¾ Make: Any Reputed manufacturer	03 Nos.
5	AC installation Kit – Copper Make: Any Reputed manufacturer	10 FT
6	Circuit breaker , 3 pole 30 amp Make: Schneider Or Equivalent	01 No.
7	Cable , 2 core 18/ 76 (1 coil) Make: Pakistan Cable or Equivalent	01 No.
8	Single pole circuit breaker 1)- Two 10 amp (Qty: 02 Nos.) 2)- Two 16 Amp (Qty: 02 Nos.) Make: Schneider Or Equivalent	04 Nos.
9	Diamond Foil Paper Box Pack Make: Any Reputed manufacturer	03 Nos.
10	Water Filter Cartage Make: Any Reputed manufacturer	03 Nos.
11	Toner for HP LaserJet P2015 Make: Any Reputed manufacturer	01 No.
12	Toner for HP laser jet 1022n Make: Any Reputed manufacturer	01 No.
13	USB 32 GB Make: Any Reputed Brand	02 Nos.
Cables- Part(A)		
1	3/29 1Core Make: Any Reputed manufacturer	10 Meters
2	3/29 2 Core Make: Any Reputed manufacturer	10 Meters
3	7/29 1Core Make: Any Reputed manufacturer	10 Meters
4	7/29 2 Core Make: Any Reputed manufacturer	10 Meters
5	7/36 1Core Make: Any Reputed manufacturer	10 Meters
6	7/36 2 Core Make: Any Reputed manufacturer	10 Meters
7	7/36 3 Core Make: Any Reputed manufacturer	10 Meters
8	7/36 4 Core Make: Any Reputed manufacturer	10 Meters
9	7/44 1Core Make: Any Reputed manufacturer	10 Meters
10	7/44 2 Core Make: Any Reputed manufacturer	10 Meters
11	7/44 3 Core Make: Any Reputed manufacturer	10 Meters
12	7/44 4 Core Make: Any Reputed manufacturer	10 Meters



13	7/52 1Core Make: Any Reputed manufacturer	10 Meters
14	7/52 2 Core Make: Any Reputed manufacturer	10 Meters
15	7/52 3 Core Make: Any Reputed manufacturer	10 Meters
16	7/52 4 Core Make: Any Reputed manufacturer	10 Meters
17	7/64 1Core Make: Any Reputed manufacturer	10 Meters
18	7/64 2 Core Make: Any Reputed manufacturer	10 Meters
19	7/64 3 Core Make: Any Reputed manufacturer	10 Meters
20	7/64 4 Core Make: Any Reputed manufacturer	10 Meters
Flexible Cables (Part-B)		
1	23/76 2 Core Make: Any Reputed manufacturer	10 Meters
2	23/76 3 Core Make: Any Reputed manufacturer	10 Meters
3	23/76 4 Core Make: Any Reputed manufacturer	10 Meters
4	40/76 2 Core Make: Any Reputed manufacturer	10 Meters
5	40/76 3 Core Make: Any Reputed manufacturer	10 Meters
6	40/76 4 Core Make: Any Reputed manufacturer	10 Meters
7	70/76 2 Core Make: Any Reputed manufacturer	10 Meters
8	70/76 3 Core Make: Any Reputed manufacturer	10 Meters
9	70/76 4 Core Make: Any Reputed manufacturer	10 Meters
10	110/76 2 Core Make: Any Reputed manufacturer	10 Meters
11	110/76 3 Core Make: Any Reputed manufacturer	10 Meters
12	110/76 4 Core Make: Any Reputed manufacturer	10 Meters



SECTION VI: STANDARD FORMS
(Single Stage One Envelope Procedure)

- Form1: Form of Bid
- Form2: Price Schedules for Goods and Related Services
- Form3: Form of Qualification Information
- Form4: Letter of Acceptance
- Form 5: Bid Security Form
- Form6: Bid Securing Declaration



Form 1: Form of Bid

Date:

To: Gentlemen and/or Ladies:

Having examined the Bidding Documents including Addenda Nos: [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to deliver [description of goods and services] in conformity with the said Bidding Documents for the sum of [total Bid Amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We declare that our Bidding price did not involve agreements with other Bidders for the purpose of Bid suppression. We are hereby confirming [insert the name of the Appointing Authority], to be the Appointing Authority, to appoint the adjudicator in case of any arisen disputes in accordance with ITB

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements. If our Bid is accepted, we undertake to provide a Performance Security (or Guarantee) in the form, in the amounts, and within the times specified in the Bidding Documents.

We declare that, as Bidder(s) we do not have conflict of interest with reference to tender documents terms & conditions. We agree to abide by this Bid for the Bid Validity Period specified in BDS, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We are not participating, as Bidders, in more than one Bid in this Bidding process, other than alternative offers in accordance with the Bidding Documents. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by the Government of Pakistan under Pakistan's laws or official regulations.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive. We certify/confirm that we comply with the eligibility requirements as per ITB of the Bidding Documents

Dated this day of 2025.

(Name) _____

[signature] _____

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____



Price Schedule Forms

The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.



PRICE SCHEDULE - STANDARD FORM OF BID
PROFICIENCY TEST, IEC/ISO STANDARDS, MISC. COMPONENTS, PARTS AND ACCESSORIES
FOR CQTC-EP LAB TO BE PROCURED

S. #	Description	Qty	Unit price in Pak Rupees	Total Price in Pak Rupees
Proficiency Test				
1	Electric Strength Proficiency testing sample as per ISO/IEC 17025:2017 accredited testing scope of CQTC-EP laboratory. Proficiency testing sample must be provided in accordance with ISO/IEC 17025:2017 standards (Electric Strength) < 20mA Make: IFM QS or any equivalent ISO/IEC 17043 accredited proficiency testing provider. Manufacturer Part No. e-43-2-OD	01 No.		
Standards				
a	International Standards ISO/IEC 17043:2023 (Latest Version) conformity assessment general requirements for the competence of proficiency testing providers.	01 No.		
b	International Standards ISO 13528:2022 (Latest Version) statistical methods for use in proficiency testing.	01 No.		
c	International Standards IEC 60335-2-80:2024 (Latest Version) house hold and similar electrical appliances. (Particular require for Fans.)	01 No.		
d	International Standards IEC 60598-1:2024 (Latest Version) luminaries. Part 1: General requirements and tests.	01 No.		
e	International Standards IEC 61196-1-103:2015 (Latest Version) applies to coaxial communications for capacitance	01 No.		
f	International Standards IEC 61196-1-105:2024 (Latest Version) Test for with stand voltage of cable dielectric.	01 No.		
g	International Standards IEC 61196-1-106:2008 (Latest Version) Test for with stand voltage of stealth.	01 No.		
h	International standards IEC 61196-1-104:2015 (Latest Version) applies to coaxial communications test for capacitance stability	01 No.		



i	International Standard IEC 60669-1: 2017 (Latest Version) for house hold switches	01 No.		
j	International Standard IEC 60884-1: 2022(Latest Version) Plug & Socket General Requirement	01 No.		
k	International Standard IEC 60884-3-1: 2021(Latest Version) Particular requirement for Socket out let incorporating USB power supply	01 No.		
l	International Standard IEC 60669-2-4: 2024 (Latest Version) particular requirement for isolating switch	01 No.		
m	International Standard IEC 60227-1: 2024 (Latest Version) PVC Cable, General Requirement	01 No.		
Misc. Electrical Items/ Accessories				
1	Cable 4 / core , 6mm Make: Pakistan cables or equivalent	30 Meter		
2	Thimble 6mm Make: Any Reputed manufacturer	18 Nos.		
3	Cable Tie 6 inch Make: Any Reputed manufacturer	01 PKT		
4	PVC Tape – ¾ Make: Any Reputed manufacturer	03 Nos.		
5	AC installation Kit – Copper Make: Any Reputed manufacturer	10 FT		
6	Circuit breaker , 3 pole 30 amp Make: Schneider Or Equivalent	01 No.		
7	Cable , 2 core 18/ 76 (1 coil) Make: Pakistan Cable or Equivalent	01 No.		
8	Single pole circuit breaker 1)- Two 10 amp (Qty: 02 Nos.) 2)- Two 16 Amp (Qty: 02 Nos.) Make: Schneider Or Equivalent	04 Nos.		
9	Diamond Foil Paper Box Pack Make: Any Reputed manufacturer	03 Nos.		
10	Water Filter Cartage Make: Any Reputed manufacturer	03 Nos.		
11	Toner for HP LaserJet P2015 Make: Any Reputed manufacturer	01 No.		
12	Toner for HP laser jet 1022n Make: Any Reputed manufacturer	01 No.		
13	USB 32 GB Make: Any Reputed Brand	02 Nos.		



Cables (Part-A)				
1	3/29 1Core Make: Any Reputed manufacturer	10 Meters		
2	3/29 2 Core Make: Any Reputed manufacturer	10 Meters		
3	7/29 1Core Make: Any Reputed manufacturer	10 Meters		
4	7/29 2 Core Make: Any Reputed manufacturer	10 Meters		
5	7/36 1Core Make: Any Reputed manufacturer	10 Meters		
6	7/36 2 Core Make: Any Reputed manufacturer	10 Meters		
7	7/36 3 Core Make: Any Reputed manufacturer	10 Meters		
8	7/36 4 Core Make: Any Reputed manufacturer	10 Meters		
9	7/44 1Core Make: Any Reputed manufacturer	10 Meters		
10	7/44 2 Core Make: Any Reputed manufacturer	10 Meters		
11	7/44 3 Core Make: Any Reputed manufacturer	10 Meters		
12	7/44 4 Core Make: Any Reputed manufacturer	10 Meters		
13	7/52 1Core Make: Any Reputed manufacturer	10 Meters		
14	7/52 2 Core Make: Any Reputed manufacturer	10 Meters		
15	7/52 3 Core Make: Any Reputed manufacturer	10 Meters		
16	7/52 4 Core Make: Any Reputed manufacturer	10 Meters		
17	7/64 1Core Make: Any Reputed manufacturer	10 Meters		
18	7/64 2 Core Make: Any Reputed manufacturer	10 Meters		
19	7/64 3 Core Make: Any Reputed manufacturer	10 Meters		
20	7/64 4 Core Make: Any Reputed manufacturer	10 Meters		
Flexible Cables (Part-B)				
1	23/76 2 Core Make: Any Reputed manufacturer	10 Meters		



2	23/76 3 Core Make: Any Reputed manufacturer	10 Meters		
3	23/76 4 Core Make: Any Reputed manufacturer	10 Meters		
4	40/76 2 Core Make: Any Reputed manufacturer	10 Meters		
5	40/76 3 Core Make: Any Reputed manufacturer	10 Meters		
6	40/76 4 Core Make: Any Reputed manufacturer	10 Meters		
7	70/76 2 Core Make: Any Reputed manufacturer	10 Meters		
8	70/76 3 Core Make: Any Reputed manufacturer	10 Meters		
9	70/76 4 Core Make: Any Reputed manufacturer	10 Meters		
10	110/76 2 Core Make: Any Reputed manufacturer	10 Meters		
11	110/76 3 Core Make: Any Reputed manufacturer	10 Meters		
12	110/76 4 Core Make: Any Reputed manufacturer	10 Meters		
a.	Cost of goods:			
b.	Cost of 18% GST:			
c.	Grand Total:			

Note:

1. The quoted rates/ amount shall be inclusive of all applicable Federal/ Provincial Govt. Taxes/ duties and charges of inland transportation and other related services etc. as proposals are invited on Pak Rupees and FOR basis.
2. The material upon delivery at the NIE premises is subject to NIE acceptance prior to its installation; otherwise NIE reserves the right to replace the same without incurring any liability or payment of any charges to bidders.

Name of Bidder: _____

Signature of Bidder: _____

Date: _____



Form of Qualification Information

Individual Bidders or Individual members of joint ventures

1. Constitution of legal status of Bidders: _____
2. Place of registration: _____
3. Principle of business: _____
4. Power of Attorney of Signatory of Bid: _____
5. Total annual volume of services performed for the period _____ years internationally, specified value _____
6. Provide information asked in the below tables:

Project name and country	Name of PA and Contact person	Type of Services provided and year of completion	Value of Contract
(a)			
(b)			

Item of Equipment	Description make and age years	Condition (new, good, poor) and number available	Owned Leased (from whom?) or to be purchased (from whom?)
(a)			
(b)			

Position	Name	Year of Experience (General)	Years of experience in proposed position
(a)			
(b)			

Section of the services	Value of the sub contract	Sub contractor (Name and Address)	Experience in providing similar services
(a)			
(b)			

We the undersigned declare that



NATIONAL INSTITUTE OF ELECTRONICS
Ministry of Science & Technology
Government of Pakistan
17, H-9, Islamabad



Tel: 051-9265009-13 (Ext: 217)

Fax: 051-9265018

The information contained in or attached to this form is true and accurate as of the date of submission or (delete statement which does not apply)

- (a) The originally submitted pre-qualification information remains essentially correct as of sate of submission.

Authorized Signature: _____

Name & Title of Signatory: _____

Name of Bidder: _____

Address: _____



Form: Letter of Acceptance

(Letter head of the PA)

[date]

To: [name and address of the Supplier]

Subject **LETTER OF ACCEPTANCE**

This is to notify that you Bid No. 01/CQTC-EP LAB (NDP)/2024-25/NIE dated _____ for the **Proficiency Test, IEC/ISO Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab under proposal "Quality Assurance and Inter-Laboratory** amounting **Rs. _____ (Rupees in words) in Pak Rupees**, as corrected and modified in accordance with instructions to bidders is hereby accepted by this Institute.

In case of any dispute arisen , the Director General, NIE, being the Competent Authority will act as arbitrator and his decision will be final and not challenge-able any court of law.

Attach with acceptance letter is draft of **Contract** to be filled on judicial paper by your firm. Vetted contract will be signed within "14" days of issuance of this letter.

Further you are hereby required to furnish the performance guarantee/ security in the form of performance guarantee and the amount stipulated in the special terms and conditions of the Contract within period of "14" days

Authorized Signature: Name

and Title of Signatory: Name

of Agency:

Attachment: Contract

Copy: Appointing Authority and Supplier



FORM OF BID-SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [date (as day, month and year)]

No.: [number of bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [complete name of Procuring Agency]

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid- Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid; or

having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid validity, (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security (or guarantee), if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Name of the Bidder: _____

Name of the person duly authorized to sign the Bid on behalf of the Bidder* _____

Title of the person signing the Bid _____

Signature of the person named above _____

Date signed _____ **day of** _____, _____

*: Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid



MANUFACTURER'S AUTHORIZATION

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its Bid, if so indicated in the **BDS**.]

Date: [insert date (as day, month and year) of Bid submission]

No.: [insert number of bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [insert complete name of Procuring Agency]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a Bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Dated on ____ day of __, ____ [insert date of signing]



SECTION – VII

AWARD OF CONTRACT - Tender No. 01/CQTC-EP LAB (NDP)/2024-25/NIE FOR SUCCESFUL BIDDERS

GENERAL TERMS & CONDITIONS

1. The successful bidder is required to supply and complete the tasks outlined in the proposal within ____ **weeks** from the issuance of the auto-generated **NIE Letter of Acceptance** via the E-PADS platform.
2. Failure to execute the purchase order within the stipulated time frame will result in a penalty of **2% per month** of the total order value (excluding GST). Additionally, the order may be canceled, and the **5% performance guarantee** will be forfeited without prior notice.
3. Successful bidder shall provide BOND for providing continuous support for all items for a period of **03 years** after acceptance of this Institute.
4. The successful bidder is required to supply the ordered items in strict accordance with the technical and financial proposals submitted on the E-PADS portal, including specifications, make, model, origin, and other relevant details.
5. Any modification to the purchase order will require prior approval from the **Competent Authority**, i.e., the Director General, NIE.
6. This contract is strictly non-transferable and cannot be assigned to any third party.
7. Failure to fulfill the contractual obligations in both letter and spirit will result in the forfeiture of the **5% performance guarantee**. Additionally, the firm will be blacklisted on both NIE and PPRA platforms.
8. All ordered items must be **brand new**, comply with the specified requirements, and be covered under standard warranty/guarantee terms.
9. All purchase order items must be delivered **free of cost** to the NIE premises (Store Section) during office hours. A copy of the delivery challan, signed by our Store representative, must be submitted to the Procurement Section.
10. No extension of the purchase order deadline will be granted.
11. Advance payment is not permitted.
12. The successful bidder must keep the **Director General, NIE** informed at every stage of the contract execution.
13. Payment will be processed upon submission of the prescribed bill (in duplicate) through a crossed cheque, following the satisfactory completion and execution of the work or supply order. This includes installation, inspection, testing, commissioning, and our acceptance thereof.
14. As per government policy, payment to the firm is contingent upon its inclusion in the **Active Taxpayer List (ATL)** of the FBR. Payment will be withheld until the firm's name appears in the ATL.
15. The original invoice/bill must include the **NTN, GST, bank account details, banker's name, and branch information**. Failure to provide this information will result in payment delays.
16. Income tax and general sales tax will be deducted at source in accordance with applicable government regulations.
17. In the event of any conflict or dispute, the decision of the **Director General, NIE** will serve as the final resolution and will not be subject to challenge in any court of law.



SECTION - VIII

**AWARD OF CONTRACT - Tender No. 01/CQTC-EP (NDP) LAB /2024-25/NIE FOR SUCCESFUL
BIDDERS**

SPECIAL TERMS & CONDITIONS

FIRM NAME:-

EQUIPMENT NAME:-

-

MAKE:-

MODEL:-

-

ORIGIN:-

-

COMPLETION / DELIVERY DATE:-

DELIVERY/ COMPLETION TIME:

1. Successful bidder is bound to supply the ordered items in accordance with technical and financial proposals already submitted at E-PADS portal reflecting specification, make, model and origin etc.
 2. This contract is not transferable to any third party.
 3. In case on non-execution of contract's obligations in letter & spirit, 5% performance guarantee of the successful bidders will be forfeited and blacklisting of firm at NIE and PPRA platforms.
 4. In case of any conflict/ dispute, the decision of the Director General, NIE is the final as arbitrator and not challenge-able in any court of law.
 5. Demurrage of equipment is the sole responsibility of successful bidder
 6. Inspection will be conducted after satisfactory supply at NIE premises.
 7. Bidder found in fraudulent activities or failed to fulfill the obligations of the contract will be dealt as per PPRA Rules 2004 and can be blacklisted by following the Blacklisting procedures.
-



SECTION - IX

CONTRACT FORM– Tender No. 01/CQTC-EP (NDP) LAB /2024-25 /NIE (On JUDICIAL PAPER)
FOR SUCCESFUL BIDDERS

THIS AGREEMENT made the _____ day of _____ 2025 between National Institute of Electronics, Plot No. 17, Sector H-9, Islamabad of Pakistan herein after called “NIE” of the one part and [name of Supplier] of [city and country of Supplier] (herein after called the “Supplier” of the other part.

WHEREAS the NIE invited by the Supplier for the supply of those goods and related services in the sum of [contract price in words and figures] (herein after called the “Contract Price”).

NOW THIS CONTRACT WITNESS THE AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to the min the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below.
 - a. This form of Contract;
 - b. The quoted Technical and Financial Proposal submitted by the successful bidder;
 - c. General Terms & Condition of the Contract;
 - d. Special Terms & Conditions of the Contract.
3. In consideration of the payments to be made by the NIE to the Supplier as herein after mentioned Supplier hereby covenants with NIE to provide goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. NIE hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedy in defects therein, the Contract Price or such of the sum as may be come payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS where of the parties here to have caused this Contract be executed in accordance with their respective laws the day and year first above written.

National Institute of Electronics (Party-1)

Successful Bidder (Party-2)

Witness No.1 _____
(Name & Designation with CNIC, Mobile #)

Witness No. 1 _____
(Name & Designation with CNIC, Mobile #)

Witness No. 2 _____
(Name & Designation with CNIC, Mobile #)

Witness No. 2 _____
(Name & Designation with CNIC, Mobile #)



SECTION – X

PERFORMANCE GUARANTEE FORM FOR SUCCESSFUL BIDDERS

To: National Institute of Electronics (NIE), Islamabad

WHEREAS [name of Supplier] _____ hereinafter called “the _____” has undertaken, in pursuance of Contract No. Tender No. 01/CQTC-EP LAB (NDP)/24-25/NIE dated _____ for supply of **Proficiency Test, IEC/ISO Standards, Misc. Components, Parts and Accessories for CQTC-EP Lab under proposal “Quality Assurance and Inter-Laboratory”** herein after called “the Contract”.

AND WHEREAS it has been stipulated by you in the said Contract that being the successful bidder furnishes you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the supplier performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to complete the contract a guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the firm, up to a total of Rs. _____ [Rupees _____ in words and figures], and we undertake to pay you, upon your first written demand declaring the Service provider to be in default under the Contract and without cavil or argument, any sum or sums within the limits of Rs. _____ as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: 30-06-2025
